

Curriculum Requirements

2011 – 2012

All providers in the School Readiness (Subsidized) program must use an Early Learning Coalition approved developmentally appropriate curriculum with a character education component for all children birth to five years of age.

If you are using a Coalition-approved published curriculum or corporate curriculum:

The Director and curriculum specialist or the family child care home provider or informal care provider must complete 12 hours of Palm Beach County Registry approved training in their Coalition-approved curriculum on or before June 30, 2012. Training from the approved curriculum publisher, distributor, or a child care center's corporate office may substitute for this training. (Note: If infant care is provided, and the registry-approved training provides 12 hours for Infant/Toddler and a separate 12 hour training for Preschool, than a total of 24 hours is required).

Those who have completed this training before July 1, 2011, must maintain proof of completion and are required to take five (5) hours of Palm Beach County Registry, Department of Children and Families (DCF); or Department of Education (DOE) approved training in curriculum support between July 1, 2011 and June 30, 2012.

If you are using your own Coalition-approved curriculum:

The Director and curriculum specialist, or the family child care home provider or informal care provider must complete a minimum of five (5) hours of Palm Beach County Registry; Department of Children and Families (DCF); or Department of Education (DOE) approved curriculum support training between July 1, 2011 and June 30, 2012.

Lead Teachers:

All lead teachers must complete a minimum of five (5) hours of Palm Beach County Registry; Department of Children and Families (DCF); or Department of Education (DOE) approved training in curriculum support for the age group with which they work between **July 1, 2011 and June 30, 2012**.

All lead teachers must have also completed a minimum of five (5) hours of Palm Beach County Registry; Department of Children and Families (DCF); or Department of Education (DOE) approved training in curriculum support for the age group with which they work between **July 1, 2010 and June 30, 2011**.

Definition: Lead teacher is defined as the person primarily responsible for a group of children for the majority of the day. A minimum of one lead teacher per classroom is required. Curriculum specialist is defined as the staff person who oversees a center's educational program for at least 50% of the time.

Curriculum and Curriculum Support Training Plan:

A written plan to meet all curriculum training requirements must be maintained on the provider's site using the Training Plan Template (see **Attachment C** in Service Agreement) for Director, Family Child Care providers, curriculum specialist and all lead teachers serving children younger than school age. The Curriculum Training Plan must be completed and **must remain at your site** for review. You must update your plan as needed. Once trainings have been completed please **attach proof of training completion** to Training Plan for review by the Program Compliance Specialist. Assistance is available by contacting Family Central's provider warm line at 514-3339.