

**familycentral<sup>inc.</sup>**  
Changing lives for a lifetime<sup>SM</sup>

*Child Care Provider  
Professional Development  
Calendar*

*January – March 2012*



*Family Central Inc.  
3111 South Dixie Highway, Suite 222  
West Palm Beach, FL 33405-1548  
[www.familycentral.org](http://www.familycentral.org)*



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## Provider Meetings

**Please RSVP for the meetings @ 561-514-3364**

**Date:** Tuesday, February 21, 2012  
**Time:** 9:00 am – 12:00 pm  
**Location:** Family Central, Inc. Training Room Suite 229  
**Provider Type:** **School Readiness Centers and VPK Providers**

**Date:** Tuesday, March 20, 2012  
**Times:** 6:30 pm – 9:30 pm  
**Location:** Family Central, Inc. Training Room Suite 229  
**Provider Type:** **Family Child Care Home Providers**

**Date:** Tuesday, May 15, 2012  
**Time:** 9:00 am – 12:00 pm  
**Location:** Family Central, Inc. Training Room Suite 229  
**Provider Type:** **School Readiness Centers and VPK Providers**

**Date:** Tuesday, May 15, 2012  
**Times:** 6:30 pm – 9:30 pm  
**Location:** Belle Glade City Hall  
**Provider Type:** **Family Child Care Home Providers**

**ALL PROVIDERS ARE INVITED TO ATTEND ALL PROVIDER MEETINGS**

## New Provider Orientation

Provider Orientations are offered by Family Central, Inc. to all new subsidized and VPK providers. The orientation will assist providers with subsidized and VPK policies and procedures.

**Dates: Orientations are held on Tuesdays**

**January 31, 2012**

**February 28, 2012**

**March 20, 2012**

**April 24, 2012**

**May 22, 2012**

**June 26, 2012**

**Time:** 9:00 a.m. – 5:00 p.m.

**Cost:** **FREE**

**Location:** Family Central, Inc. - Training Room Suite 229

**All NEW OWNERS, DIRECTORS, ADMINISTRATIVE STAFF  
and NEW FAMILY CHILD CARE PROVIDERS ARE ENCOURAGED TO ATTEND.**

**\*\*Date, time and location are subject to change\*\***

# Early Care and Education Department Training

Family Central, Inc. is proud to present training to enhance the quality of child care in our community.

Pre-registration is mandatory for all workshops.

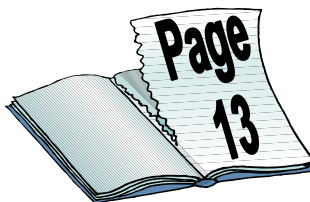
Mail your completed Training Registration Forms along with the appropriate payment to:

**Family Central, Inc.**  
**3111 S. Dixie Highway, Suite 222**  
**West Palm Beach, FL. 33405**  
**Attn: Darianne Powell**  
**Tele/Fax: 561-514-3364**  
**Email: dpowell@familycentral.org**

## “IMPORTANT NOTICE”

- PRE-REGISTRATION IS REQUIRED
- WALK-INS WILL NOT BE ALLOWED ON THE DAY OF THE WORKSHOPS
- PHONE REGISTRATIONS WILL NOT BE ALLOWED
- CHILDREN WILL NOT BE PERMITTED IN THE WORKSHOPS
- REGISTRATION FORMS CAN BE DUPLICATED
- IF APPLYING FOR SEEK SCHOLARSHIP: - You must send this original Registration Form to Family Central, Inc. and a copy of this Registration Form and your SEEK Application to the Palm Beach State College SEEK Office at 812 Fern Street, West Palm Beach, FL 33401 for processing.  
**Please Note---Not all Family Central Workshops are SEEK eligible.**

Training Registration Form is on Page 13 of the brochure.



# **We Have Made It Easier To Register For Family Central, Inc. Trainings**

## **There are four ways to register for Family Central Trainings:**

1. You may register on-line at Family Central's website ([www.familycentral.org](http://www.familycentral.org).)  
**Please note:** You will need an Email address and password.
  - ✓ In the upper right corner on the home page – Click Select Your County – Palm Beach County
  - ✓ On the right hand side of the page listed under 'For Providers'
  - ✓ Click on the words Trainings & Meetings
  - ✓ Click List of Palm Beach FCI Trainings
  - ✓ From the list of trainings select the training you want
  - ✓ Then click Register For Event
  - ✓ Choose from the registration options listed then click Continue
  - ✓ You will be prompted to enter your Email address and then your password
  - ✓ Click Login
  - ✓ Complete the Contact Information. Below the Payment Information complete the Payment Method section. (If the training is free the total will be \$0.00)
  - ✓ Click Save
  - ✓ Print your Registration Confirmation
  
2. You may also register on-line at the Children's Services Council website ([www.cscpb.org](http://www.cscpb.org))  
**Please note:** You will need a user name and password to start the registration process.

### **Go to [www.cscpb.org](http://www.cscpb.org)**

- ✓ Click Sign In -If you are already a user enter user name and password and For new users click Create New Account.
- ✓ Complete the form and click Submit

### **To continue the registration process:**

- ✓ Click Training Calendar
- ✓ Search by: Agency Type-Family Central trainings are listed in the Training Collaborative drop down box
- ✓ Find the training you want
- ✓ Click Register
- ✓ Then under Sponsoring Agency click Register; this will open a new window directing you to Family Central's website with your selected training listed.
- ✓ Then follow the instructions listed above for registering on Family Central's website.
- ✓ Print your training confirmation

**PLEASE NOTE:** Registration is not complete until you submit payment to Family Central, Inc. as indicated on the registration.

3. You may also register by submitting a completed Family Central, Inc. Registration Form and a Check/Money Order payable to Family Central.
  
4. You may also register at Family Central's offices from 8:00 a.m.-5:00 p.m. (Monday - Friday).

If you have any questions please call Darianne Powell at (561) 514-3364.

## ITERS-R Environment Rating Scale Self Study (Presented in English and Spanish)

Participants will learn about the self study process using the ITERS Rating Scale and learn how to implement changes to improve their environment.

**Attendance to all Three Sessions in a Series is required to receive full Credit**

### English

**Dates:** Wednesday, January 18, 2012  
Wednesday, February 15, 2012  
Wednesday, March 14, 2012  
**Instructor:** Taffy Grantham, Curriculum Specialist  
**Time:** 6:30 pm – 9:30 pm  
**Location:** Family Central Training Suite 229  
3111 S. Dixie Highway, West Palm Beach, FL. 33405

### Spanish

**Dates:** Tuesday, January 31, 2012  
Tuesday, February 21, 2012  
Tuesday, March 13, 2012  
**Instructor:** Maria Gutierrez, Curriculum Specialist  
**Time:** 6:30 pm – 9:30 pm  
**Location:** Little Friends Learning Center  
16333 S. Military Trail, Delray Beach, FL. 33484

**Cost/Credit:** \$15.00/0.90 CEU's  
**Core Knowledge Area:** Teaching and Learning  
Environments and Interactions  
**Level:** Intermediate  
**Target Audience:** Lead Teachers of Infants and children up to two years old and Directors ONLY.

**NOT ELIGIBLE FOR SEEK.**

#### PLEASE NOTE:

- \* A minimum registration of three participants per center.
- \* All enrollees must have Director's approval.
- \* Directors of the registered participants will be required to participate in virtual web-based meetings prior to each training session.

## ECERS-R Environment Rating Scale Self Study

Participants will learn about the self study process using the ECERS Rating Scale and learn how to implement changes to improve their environment.

**Attendance to all Three Sessions in a Series is required to receive full Credit**

**Dates:** Thursday, January 19, 2012  
Wednesday, February 15, 2012  
Wednesday, March 21, 2012  
**Instructor:** Tatiana Rego, Curriculum Specialist  
**Time:** 6:30 pm – 9:30 pm  
**Location:** Mirasol School Inc.  
11500 Jog Road, Palm Beach Gardens, FL. 33418

**Dates:** Monday, January 23, 2012  
Monday, February 13, 2012  
Monday, February 27, 2012  
**Instructor:** Natasha Smith, Curriculum Specialist  
**Time:** 6:30 pm – 9:30 pm  
**Location:** Florence Fuller Child Dev Centers West  
10130 185<sup>th</sup> Street South, Boca Raton, FL. 33498

**Cost/Credit:** \$15.00/0.90 CEU's  
**Core Knowledge Area:** Teaching and Learning  
Environments and Interactions  
**Level:** Intermediate  
**Target Audience:** Lead Teachers of children 3, 4 and 5 years old and Directors ONLY.

**NOT ELIGIBLE FOR SEEK.**

#### PLEASE NOTE:

- \* A minimum registration of three participants per center.
- \* All enrollees must have Director's approval.
- \* Directors of the registered participants will be required to participate in virtual web-based meetings prior to each training session.

## FCCERS-R Environment Rating Scale Self Study

Participants will learn about the self study process using the FCCERS Rating Scale and learn how to implement changes to improve their environment.

### Attendance to all Three Sessions is required to receive full Credit

**Dates:** Monday, January 23, 2012  
Monday, February 13, 2012  
Monday, March 19, 2012

**Instructor:** Taffy Grantham, Curriculum Specialist

**Time:** 6:30 pm – 9:30 pm

**Location:** Family Central Inc.-Training Suite 229  
3111 S Dixie Highway, West Palm Bch. FL. 33405

**Cost/Credit:** \$15.00/0.90 CEU's

**Core Knowledge Area:** Teaching and Learning Environments and Interactions

**Level:** Intermediate

**Target Audience:** Family Childcare Providers ONLY.

**NOT ELIGIBLE FOR SEEK.**

## Curriculum Support Trainings

### Please Note:

For the Curriculum Support trainings listed below:

- A minimum registration of three participants per center.
- All enrollees must have Director's approval.
- Directors of the registered participants will be required to participate in virtual web-based meetings prior to each training session.

### Observing and Documenting Children at Work (Presented in English and Spanish)

Participants will learn the fundamentals of daily observation and documentation in a classroom setting.

### Attendance to all Three Sessions in a Series is required to receive full Credit

#### English

**Dates:** Thursday, January 12, 2012  
Thursday, February 2, 2012  
Thursday, February 23, 2012

**Instructor:** Gail Kressal, ECE Manager

**Time:** 6:30 pm – 9:30 pm

**Location:** Family Central Inc.-Training Suite 229  
3111 S. Dixie Highway, West Palm Beach, FL. 33405

#### Spanish

**Dates:** Tuesday, January 24, 2012  
Wednesday, February 15, 2012  
Tuesday, March 6, 2012

**Instructor:** Maria Gutierrez, Curriculum Specialist

**Time:** 6:30 pm – 9:30 pm

**Location:** Our Savior Lutheran School  
1615 Lake Avenue, Lake Worth, FL. 33460

**Cost/Credits:** \$15.00/0.9 CEU's

**Core Knowledge Area:** Observing, Documenting, Screening and Assessing to Support young children and their families

**Level:** Intermediate

**Target Audience:** Teachers and Directors of children 0 to 5 years old.

**NOT ELIGIBLE FOR SEEK.**

## Interactive Storytelling

Participants will explore and discuss the importance of reading aloud to children and how to communicate this with parents, while discovering techniques of interactive storytelling and activities to extend this literacy experience.

### Attendance to all Three Sessions is required to receive full Credit

**Date:** Monday, January 9, 2012  
Monday, February 6, 2012  
Monday, March 5, 2012  
**Instructor:** Natasha Smith, Curriculum Specialist  
**Time:** 6:30 pm – 9:30 pm  
**Cost/Credits:** \$15.00 /0.9 CEUs  
**Location:** Holy Spirit Lutheran Church Preschool  
13301 Ellison Wilson Road, Juno Beach, FL. 33408  
**Core Knowledge Area:** Curriculum  
**Level:** Intermediate  
**Target Audience:** Preschool teachers

**NOT ELIGIBLE FOR SEEK.**

## Cooking Across The Curriculum

Participants will explore how children learn through cooking and discover and design developmentally appropriate cooking experiences for preschool children.

### Attendance to all Three Sessions is required to receive full Credit

**Date:** Thursday, January 12, 2012  
Tuesday, February 21, 2012  
Monday, March 12, 2012  
**Instructor:** Tatiana Rego, Curriculum Specialist  
**Time:** 6:30 pm – 9:30 pm  
**Location:** Victory Baptist Preschool  
4601 Forest Hill Blvd, West Palm Beach, FL. 33415  
**Cost/Credits:** \$15.00/0.9 CEU's  
**Core Knowledge Area:** Curriculum  
**Level:** Intermediate  
**Target Audience:** Preschool Teachers of children three to five years old.

**NOT ELIGIBLE FOR SEEK.**

## Musical Routines for 3, 4, and 5 years old

Participants will explore and participate in musical experiences and activities which build relationships with children during routine times of the day.

### Attendance to both Sessions is required to receive full Credit

**Date:** Tuesday, January 24, 2012  
Tuesday, February 28, 2012  
**Instructor:** Natasha Smith, Curriculum Specialist  
**Time:** 6:30 pm – 9:30 pm  
**Location:** ABC Montessori Academy  
700 South Orange Avenue, Jupiter, FL. 33458  
**Cost/Credits:** \$10.00/0.6 CEU's  
**Core Knowledge Area:** Teaching and Learning Environments and Interactions  
**Level:** Intermediate  
**Target Audience:** Preschool Teachers of children three to five years old.

**NOT ELIGIBLE FOR SEEK.**

## Discipline and the Rating Scales

Participants will discuss and develop skills needed to create a positive social context for children with challenging behaviors, turning negatives into positives.

### Attendance to both Sessions is required to receive full Credit

**Date:** Tuesday, January 24, 2012  
Tuesday, February 7, 2012  
**Instructor:** Mirja Larsson, Inclusion Specialist  
**Time:** 6:30 pm – 9:30 pm  
**Location:** Little Friends Learning Center  
16333 S. Military Trail, Delray Beach, FL. 33484  
**Cost/Credits:** \$10.00 /0.6 CEUs  
**Core Knowledge Area:** Curriculum  
**Level:** Intermediate  
**Target Audience:** Preschool teachers

**NOT ELIGIBLE FOR SEEK.**

## Musical Routines for Infants, Toddlers and Twos

Participants will explore and participate in musical experiences and activities which build relationships with children during routine times of the day.

### Attendance to both Sessions is required to receive full Credit

**Date:** Saturday, February 4, 2012  
Saturday, March 3, 2012  
**Instructor:** Taffy Grantham, Curriculum Specialist  
**Time:** 9:30 am – 12:30 pm  
**Location:** Pahokee Community Center  
360 E. Main Street, Pahokee, FL. 33476  
**Cost/Credits:** \$10.00/0.6 CEU's  
**Core Knowledge Area:** Teaching and Learning Environments and Interactions  
**Level:** Intermediate  
**Target Audience:** Preschool Teachers of children birth to two years old.

**NOT ELIGIBLE FOR SEEK.**

## Inclusion Presentation

### About Temper Tantrums

In this interactive workshop, participants will learn through practice, the appropriate steps to take when faced with children with challenging behaviors in the classroom.

**Date:** Thursday, March 1, 2012  
**Instructor:** Mirja Larsson, Inclusion Specialist  
**Time:** 6:30 pm – 9:30 pm  
**Location:** Church in the Gardens Preschool  
3937 Holly Drive, Palm Beach Gardens, FL. 33410  
**Cost/Credits:** \$5.00/3 In-service hours  
**Core Knowledge Area:** Teaching and Learning  
**Level:** Intermediate  
**Target Audience:** Teachers and Directors of children birth to five years old.

# Quality Counts

## Roadmap to Quality Counts

Participants will review an overview of the PBC Assessment process, pathways to quality and resources available.

### Attendance To All Three Sessions is required To Receive Full Credit

**Dates and Times:** Saturday, February 4, 2012 – 9:00 am – 4:00 pm  
Saturday, February 11, 2012 – 9:00 am – 4:00 pm

**Instructor:** Nicole Estes  
**Location:** Family Central Inc. Training Room Suite 229  
3111 S. Dixie Highway, West Palm Beach, FL. 33405  
**Cost/Credits:** \$10.00 / 1.2 CEU's  
**Core Knowledge Area:** Professionalism  
**Level:** Intermediate  
**Target Audience:** Practitioners in the Quality Counts System

**NOT ELIGIBLE FOR SEEK.**

# Computer Training

## Navigating System Partner Websites

Participants will engage in hands-on navigation of the Family Central, DCF, and DOE/VPK websites.

**Date:** Thursday, March 29, 2012  
**Instructor:** System Partner Representatives  
**Time:** 12:30 pm – 3:30 pm  
**Location:** Family Central, Inc, Computer Lab, Suite 222  
**Cost:** FREE/Certificate of Attendance  
**Level:** Beginning  
**Target Audience:** All practitioners

**Space is limited  
to 8 participants  
per session.**

# Directors Roundtable Presentation

## Directors Roundtable, Personal Care Routines

Join us in a round table discussion on personal care routines and the Environment Rating Scales.

**Date:** Tuesday, February 21, 2012  
**Facilitator:** Tatiana Rego, Curriculum Specialist  
**Time:** 9:00 am – 10:00 am  
**Location:** Family Central Inc. Training Suite 229  
**Cost/Credit:** FREE/In-service hours ONLY  
**Core Knowledge Area:** Organizational, Administration and Programming  
**Level:** Intermediate  
**Target Audience:** Directors ONLY

## **Respecting Diversity - The Miller Early Childhood Initiative of the A WORLD OF DIFFERENCE®**

This PBC Registry Approved workshop teaches early childhood educators and staff how to encourage children to respect and appreciate differences. The focus is to explore self-identity, the impact of prejudice, and how to create an inclusive classroom environment.

### **Attendance To Both Sessions is required To Receive Full Credit**

**Dates and Times:** Saturday, January 28, 2012, 9:00 am- 4:00 pm (Please bring lunch for the 45 min break.)  
**Follow-up workshop:** Saturday, February 25, 2012, 9:00 am- 12:00 pm

**Location:** Family Central Inc. Training Suite 229 South  
3111 S. Dixie Highway, West Palm Beach, FL. 33405

**COST:** FREE

**Credits:** 9 in-service hours ONLY

**Target Audience:** All practitioners

## **WORKSHOP DIRECTIONS**



**Family Central, Inc.**  
**3111 S. Dixie Hwy. West Palm Beach. FL. 33405**  
**Tele: 561-514-3364**

From I-95, Exit on Southern Blvd and go EAST to Dixie Hwy. Make a LEFT turn on Dixie Highway and go about 1 mile. Prospect Place will be on the LEFT side of the road. Suite 229 is in the WEST Atrium on the 2<sup>nd</sup> floor.

**ABC Montessori Academy**  
**700 South Orange Avenue, Jupiter, FL. 33458**  
**Tele: 561-575-4331**

From I-95, Take exit 83 for Donald Ross Road. Keep right at the fork, follow signs for Roger Dean Stadium and merge onto Donald Ross Road. Turn left onto Military Trail and continue going north for about 3 miles. Then turn right onto Toney Penna Drive. Take the 3rd left onto S Orange Avenue. The Center will be on the left.

**Church in the Gardens Preschool**  
**3937 Holly Drive, Palm Beach Gardens, FL. 33410**  
**Tele: 561-622-3398**

From I-95, Take exit 77 for Northlake Blvd. Turn right at Northlake Blvd. Turn left at Mac Arthur Blvd. Turn left at Riverside Drive. Then take the 2nd left onto Holly Drive. The Center will be on the Right.

**City of Pahokee-Community Center**  
**360 E. Main Street, Pahokee, FL. 33476**  
**Tele: 561-924-2972**

From I-95, Take exit 68 for Southern Blvd and go WEST. Continue to follow Southern Blvd/FL 80 W for about 38 miles. Turn right at US-441 N/Belle Glade Rd/N Main Street. Continue on N Main Street for about 7 miles. Turn right at E Main Street. The Building will be on the right.

## **WORKSHOP DIRECTIONS cont'd**

**Florence Fuller Child Dev Centers West**  
**10130 185<sup>th</sup> Street South, Boca Raton, FL. 33498**  
**Tele: 561-482-3006**

From I-95, Take exit 50 toward Congress Avenue. Merge onto Peninsula Corp Drive. Turn left onto Congress Avenue. Then take the 3rd right onto Clint Moore Road going West for about 6.3 miles. Turn left onto FL-7 S/US-441 S. Turn right onto 185th Street S. The Center will be on the left.

**Holy Spirit Lutheran Church Preschool**  
**13301 Ellison Wilson Road, Juno Beach, FL. 33408**  
**Tele: 561-624-4410**

From I-95, Take exit 79A to merge onto FL-786 E/PGA Blvd. Turn left onto N SR-A1A N/US-1 N. Continue to follow US-1 N for about 1.8 miles. Turn left onto Rolling Green Road. Turn right to stay on Rolling Green Road. The Center will be on the right.

**Little Friends Learning Center**  
**16333 S. Military Trail, Delray Beach, FL. 33484**  
**Tele: 561-495-2089**

From I-95, Exit on exit 51 for Linton Blvd. Turn right at Linton Blvd and continue for about 2 miles. Then turn left at FL-809 S/N Military Trail going south. Take the 3<sup>rd</sup> right onto Casa Real Drive. Take the 1st right onto Alencia Court. The Center will be straight ahead.

**Mirasol School Inc.**  
**11500 Jog Road, Palm Beach Gardens, FL. 33418**  
**Tele: 561-775-2121**

From I-95, Take exit 79B to merge onto FL-786 W/PGA Blvd toward Florida Turnpike. Continue going West for about 2.4 miles. Then turn right onto Mirasol Drive. At the traffic circle, take the 2nd exit onto N Jog Road. Turn right into the center's parking lot.

**Our Savior Lutheran School**  
**1615 Lake Avenue, Lake Worth, FL. 33460**  
**Tele: 561-582-8624**

From I-95, Take exit 64 for 10th Ave North. Turn left onto 10th Ave North. Take the 1st right onto N a Street. At the traffic circle, take the 3rd exit onto Lake Avenue. The Center will be on the right.

**Victory Baptist Preschool**  
**4601 Forest Hill Blvd, West Palm Beach, FL. 33415**  
**Tele: 561-965-5091**

From I-95, Exit on 66 for FL-882 W/Forest Hill Blvd and go West about 4 miles. The Center will be on the right.

**TRAINING REGISTRATION FORM**

**Please Read Before Completing:**

1. Pre-Registration is MANDATORY. Mail-in registration must be received one week prior to training. Family Central, Inc. will not be responsible for lost or delayed documents. It is the responsibility of the participant to call and verify receipt of registration. A self-addressed, stamped envelope must be included if a registration receipt is requested. If the class is full, you will be notified. All fees are non-refundable. Save receipt for proof of payment. No walk-ins will be allowed the day of the training.
2. Registration fees are non-refundable unless written cancellation is received a minimum of five (5) business days prior to the start of the training. Refunds will be mailed once cancellation notification is received.
3. Participants **MUST** attend all sessions to receive a CEU Certificate of Completion.
4. Participants arriving after the first 15 minutes of scheduled training time will be allowed to attend the class but **WILL NOT** receive credit for that session.
5. Participants missing a whole session or more than 15 minutes due to an emergency may, at the discretion of the Early Care & Education Training Department, complete the missed session during the next scheduled class. However, the ECE Training Department cannot guarantee when subsequent classes will be offered.
6. Participants **MUST** satisfactorily complete all implementation plans/assignments/exercises.
7. Certificates will not be issued until all sessions are completed.
8. Children, friends and family members **ARE NOT** permitted in any training session. **ONLY PAID PARTICIPANTS ARE ALLOWED IN CLASS.** (Exceptions will be made for participants with special needs).

**I have read and I understand all the above policies and would like to participate in this class.**

**Participant's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**NAME OF TRAINING:** \_\_\_\_\_

**DATE OF TRAINING:** \_\_\_\_\_

**TIME OF TRAINING:** \_\_\_\_\_ **COST:** \_\_\_\_\_

**PARTICIPANT'S NAME:** \_\_\_\_\_ **SOCIAL SECURITY #: XXX-XX-** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_, **FL** **ZIP** \_\_\_\_\_

**HOME TELEPHONE NUMBER:** \_\_\_\_\_ **EMAIL ADDRESS:** \_\_\_\_\_

**WHERE EMPLOYED:** \_\_\_\_\_ **POSITION:** \_\_\_\_\_

**EMPLOYER'S ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_, **FL** **ZIP** \_\_\_\_\_

**WORK TELEPHONE NUMBER:** \_\_\_\_\_

**IMPORTANT:** Please mail this form along with a check or money order for the total amount to Family Central, Inc., 3111 S. Dixie Hwy, Suite 222, West Palm Beach, FL 33405. Attention, Darianne Powell. A \$29 fee will be charged for all returned checks. Office hours for Pre-Registration at Family Central's offices are from 8:00 a.m. – 5:00 p.m. (Monday - Friday).

**Total Paid \$** \_\_\_\_\_ **○ Check #** \_\_\_\_\_ **○ Money Order #** \_\_\_\_\_

**○ FCI Training Gift Certificate** \_\_\_\_\_

