



June 30, 2011

Dear VPK providers,

This is a reminder that the time to complete your **Provider Certification** for School Year 2011-2012 is **NOW!**

In order to process your advance or actual payment, an email was sent in May 2011 with deadlines to which you must comply or your payment and/or start date may be impacted.

In addition, extreme budget cuts have eliminated overtime for the VPK Registrars and the additional temporary help we always hire at the Community Outreach sites.

As a result, the VPK Registrars will be spending many hours conducting Child Registrations.

If your appropriate paperwork has not been reviewed and approved (see attachment) by August 5, 2011, your VPK class calendar may have to be adjusted with a new start date. This would be an inconvenience to your parents.

Please submit all missing documentation and a signed provider agreement by August 5, 2011 to ensure that you may be approved without any payment or start date impact to your VPK program.

Thank you for your cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Carol Wasserman, Ed. D.".

Carol Wasserman, Ed. D.

Vice President of Voluntary Prekindergarten and Special Projects