



September 24, 2009

Attention all VPK Instructors/Directors:

If you took any of the Instructor-led training classes listed below between October 15, 2005 and March 24, 2009 and want them reflected on your DOE child care training transcript, **THEN YOU NEED TO ACT NOW**. If you do not do this by June 30, 2010 you will have to retake the class.

The following are the courses that can be updated:

- 2005 Florida Voluntary Prekindergarten (VPK) Education Standards (3 hours)
- 2008 Florida Voluntary Prekindergarten (VPK) Education Standards (3 hours)
- Emergent Literacy in the VPK Classroom (10 hours)
- Emergent Literacy Train-the-Trainer (19 hours)
- Florida Voluntary Prekindergarten (VPK) Education Standards Train-the-Trainer (4 hours)
- Integrating the VPK Standards: Phonological Awareness (2 hours)
- Integrating the VPK Standards: Phonological Awareness/Practicum (3 hours)
- What Parents Should Know – It's Okay to Play in VPK! Director Training (2 hours)
- What's New: Florida Voluntary Prekindergarten (VPK) Education Standards 2008 (2 hours)

Please fill out the attached DOE Certificate of Completion Form and mail, scan and email, or fax **your certificate of completion for that class** to:

Kerry Allen, VPK Regional Facilitator, South Region

kallen@elcmdm.org

2555 Ponce de Leon Blvd., 5th Floor

Coral Gables, Florida 33134

Fax # (305) 447-1608

Sincerely,

A handwritten signature in blue ink that reads "Carol Wasserman, Ed.D." with a stylized flourish at the end.

Carol Wasserman, Ed.D.

V.P. of Voluntary Prekindergarten and Special Projects